



## COMMUNITY CHILD CARE COUNCIL OF SONOMA COUNTY

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### Board of Directors Agenda

June 28, 2011

6:00 pm

Mission: To inspire our community to support the well-being of every child,  
 and to improve the quality and availability of child care in Sonoma County

| PERSON   | TOPIC   | TIME | OBJECTIVE                    |
|----------|---|------|------------------------------|
| All      | Mission Statement   | 1    | Read Together                |
| Renee    | Agenda – Review & Confirm Agenda *  | 1    | Consent Item – Action Needed |
| Renee    | Minutes: <ul style="list-style-type: none"> <li>• Approve May 24, 2011 Meeting Minutes*</li> </ul>  | 1    | Consent Item – Action Needed |
| Renee    | Elections* <ul style="list-style-type: none"> <li>• Slate of Officers:</li> <li>• Vice President, Craig Schwartz</li> <li>• Treasurer, David Wattell</li> <li>• Secretary, Wendy Sewell</li> </ul>  | 10   | Action Needed                |
| Bob/Mira | Development   | 15   | Information                  |
| Melanie  | Executive Director Report   | 20   | Information                  |
| Maya     | Finance Report <ul style="list-style-type: none"> <li>• Annual Signing of Individual Conflict of Interest Statements</li> <li>• Board Resolution: Continued Spending*</li> <li>• Approval of Executive Director &amp; Finance Director Salaries (Closed Session) *</li> </ul> | 20   | Information & Action Item*   |
| Renee    | Adjourn meeting   | 1    | Consent Item                 |

**Voting Process:** 1) Open Discussion. 2) Motion. 3) Second. 4) President Restates the Motion. 5) Director Discussion. 6) Vote. 7) President Announces the Result.

**What to do in the Event of a Conflict:** 1) Disclose the existence of the conflict. 2) Preferably, disclose the nature of the conflict. 3) Abstain from discussion of or attempting to influence the decision. 4) Abstain from voting. 5) Preferably, physically leave the discussion table during consideration of the decision, so that it is obvious you are not participating. 6) Preferably, ensure that the disclosure and abstention are reflected in the minutes.