

**4Cs Board of Directors Meeting
February 22, 2011
Minutes**

Board Members Present: Katie Pierce, Bob Sayers, Jo McCormick, Goretta Hamlin, Wendy Sewell, Jocelyn Chapman, David Wattell, and Craig Schwartz

Board Members Absent: Renee Whitlock-Hemsouvanh, Ari Hauptman, Urmila Shende, Marcos Suarez, and Christina Curry

Staff Present: Melanie Dodson, Maya Labourdette, Mira Wonderwheel

1. The meeting started at 6:11 pm. Mission Statement was read aloud.
2. Agenda – Motion to approve. **M/Wattell, S/Pierce** Unanimously approved.
3. Motion to approve January 2011 Minutes. **M/McCormick, S/Schwartz All approved with the exception of Bob Sayers, who abstained because he was absent from the meeting.**
4. Food at Board Meetings:
 - Katie and Goretta will bring food to the March meeting.
5. Finance Report, Maya Labourdette/Katie Pierce:
 - Finance Committee met in February.
 - CHN is no longer experiencing a deficit due to favorable changes in regulations. We are no longer required to use the “lesser of three” ways to calculate administrative earnings. Additionally, we are able to allow Tier 1 reimbursements for providers in eligible middle school and high school areas.
 - Overenrollment in the California Alternative Payment Program has resulted in the need to disenroll approximately 100 families. We have received additional funding from similar agencies in the county as well as a one-time-only augmentation from the state, but there is still a need to disenroll. We will be issuing 30? NOA’s at which time the families will have first priority for enrollment in another subsidized program if spaces become available. The disenrollment process is the reverse of the enrollment process, so families with the highest incomes will be disenrolled.
 - FY 09-10 Audit has reached the state and they have taken issue with the way that we calculated Admin Costs of some of the contract augmentations. Auditors re-calculated and concurred with 4Cs methodology, however, the state is disallowing \$75,000. We do have

\$100,000 in reserves that could be used to cover the disallowance, but we are strongly pursuing the case with hopes of reversing this finding.

- The augmentation calculation methodology will affect future earnings.
- Finance committee reviewed financial statements and all is on track.
- Maya distributed Financial Statements to full board – we still have not received Stage 3 information from the state, which leaves us with unresolved information about FY 10-11 Budget.
- Maya will update the board monthly on the \$75,000 disallowance issue.

6. Development Committee Report, Bob Sayers:

- In process: Dine & Donate for Spring, Summer & Fall, researching Movie Night idea, eScrip, etc.
- Human Race: Board set a goal of raising \$10,000 through pledge collections and Business Sponsorships. (About \$770 per person.) Pledges can be collected online through the team page www.humanrace.kinters.org/4Cs or using the pledge forms. Mira will send out Business Sponsorship letters/forms that can be edited to use for businesses that you frequent.

7. Executive Director Report, Melanie Dodson:

- FY 11-12 State Budget process is underway and proposals do not look good for 4Cs contracts. Some highlights are:
 - 10% across the board cuts
 - Eliminate the CEL
 - Cut R&R training funding
 - Reduction in APP Admin from 17.5% to 15%
 - Eliminate funding for 11 & 12 year olds
 - Reduce the income eligibility guidelines
- Board Advocacy – there will be opportunities for board members to write letters, call or email State Lawmakers. We will do our best to keep you in the loop.
- SR Chamber Breakfast – 4Cs will be recognized at the March 9th breakfast, Renee will speak on behalf of 4Cs. Board members signed up to attend.
- We are going to plan a program presentation about our preschools at an upcoming Board Meeting.
- We received \$8,000 from Summit State Bank and acknowledged the positive changes in working with our new bank.
- Director Reports – People agreed that they like the new bulleted format.
- Board and Management Team Retreat scheduled for Saturday, April 9, 2011 will focus on how 4Cs can continue thriving during these difficult times.

Motion to adjourn meeting. M/Hamlin, S/Sewell, unanimously approved and meeting adjourned at 7:48 p.m.