



# CHOOSING CHILD CARE CHECKLIST

The questions on this list are suggestions and you may have other considerations that are important to you. You do not need to ask every question. Look for the things that are valuable to you and ask all providers the same set of questions, so you can compare. It is important to find a program where both you and your child feel comfortable and secure. Please call Resource and Referral staff at (707) 544-3077, if you have any questions or concerns.

Phone interview date/time: \_\_\_\_\_ Visit date/time: \_\_\_\_\_

## THE PROGRAM

Program Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

License Number: \_\_\_\_\_ Location: \_\_\_\_\_

- Do you have any openings? Check that the available opening fits your scheduling needs. \_\_\_\_\_
- What are the rates for your program? \_\_\_\_\_
- Do you charge whether my child attends or not? (Holiday/Illness/Vacation) \_\_\_\_\_
- How is your program designed to encourage learning? \_\_\_\_\_
- What are your preferences for parent visitation and involvement in your program? \_\_\_\_\_
- What is the schedule like on a typical day? How do you share information about the day with parents? \_\_\_\_\_
- How much of the day is adult led? How much is child led? \_\_\_\_\_
- Are any meals provided? What is the typical meal made up of? \_\_\_\_\_
- How are screens used in your program? What is the typical amount of time spent in front of a screen? (TV, computer, tablet) \_\_\_\_\_
- What do you do when children's behavior is disruptive or harmful to another child? \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_



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## THE ENVIRONMENT

- Are there child-focused spaces for quiet play, outdoor play, napping, toileting, handwashing, and eating? \_\_\_\_\_
- Are children's furniture and wall displays at their level? \_\_\_\_\_
- How do you keep children safe from hazards? \_\_\_\_\_
- In case of emergency, what is your evacuation plan? \_\_\_\_\_
- How often do you practice emergency drills with the children? \_\_\_\_\_
- \_\_\_\_\_

## THE STAFFING

- What experience and qualifications do staff hold? \_\_\_\_\_
- How long have you/your staff worked in this program? \_\_\_\_\_
- What is your current/maximum enrollment? How many staff work at one time? \_\_\_\_\_
- How do you build relationships with families and children? \_\_\_\_\_
- How do you support children who are experiencing separation anxiety? \_\_\_\_\_
- How do you ensure children from diverse backgrounds feel welcome and included? \_\_\_\_\_
- \_\_\_\_\_

Contact Community Care Licensing (844) 538-8766 for complaint and inspection history. You will need the program name and license number to access information. \_\_\_\_\_

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